



**MINUTES  
REGULAR MEETING – November 28, 2017**

The Franklin County Regional Housing and Redevelopment Authority Board of Commissioners conducted the regular meeting of the Authority on **November 28, 2017** at Franklin County Regional Housing and Redevelopment Authority, 42 Canal Road, Turners Falls, MA

**1. CALL TO ORDER**

Commissioner Cottrell called the meeting to order at 4:07PM

Commissioners Present: M. Slowinski J.Tuttle B.Parkin J.Atwood  
S. Cottrell S.Hamdan(by phone) L. Brown

Commissioners Absent: D. Prest

Staff Present: F. Pheeny J.Carey L. Cornish

**2. ACTIONS**

**Top 5 Compensation form:** Commissioner Parkin moved and Commissioner Atwood seconded a motion to approve the Top 5 Compensation Form in which the Franklin County Regional Housing Authority Board Members and Executive Director certify under pains and penalties of perjury that the Board Members have been provided with a copy of the Top 5 Compensation Form Submitted to DHCD for Franklin County Regional Housing Authority for fiscal year ending 9/30/2017 and that the information presented is true, correct and complete to the best of our knowledge.

17-117 Vote 7 in favor; 0 opposed; 0 abstaining

**Certify the HRA FY 2017 Year End Financial Statements:** Commissioner Parkin moved and Commissioner Atwood seconded a motion to approve and certify the year end financial statements. On behalf of the Franklin County Regional Housing Authority, we certify under pains and penalties of perjury that the facts and information provided in the attached year-end financial statements for the

following programs Franklin County Regional Housing and Redevelopment Authority for the fiscal year ending 9/30/2017 are true, correct and complete to the best of our knowledge and that the statements fairly and accurately represent the physical condition of the development and the Housing Authority for this period.

L. Cornish informed the board that she's still working on the Federal financial statements and that may cause some changes to the State financial statements.

17-118 7 vote in favor; 0 opposed; 0 abstaining

### 3. OTHER BUSINESS

**Sale of 42 Canal Road:** F. Pheeny informed the board that the sale is still a work in progress. Steps are being taken to update the terms of the lease agreement between HRA and Curt Sherrer( buyer of the building) and obtaining a Title 5 inspection. Mark Abramson is the Real Estate Broker who is assisting us with finding a new property to move to. He's doing a report on all properties that are available for lease or sale, with the primary focus on location being Turners Falls.

### 4. DOCUMENTS USED

- Top 5 Compensation Form
- Year end financial statements for FY2017

### 5. ADJOURNMENT

There being no further business, Commissioner Parkin moved and Commissioner Tuttle seconded a motion to adjourn the meeting at 4:24 P.M.

*The next regular meeting of the HRA Board of Commissioners is scheduled for December 4, 2017 at 6 P.M. at the Greenfield Community College, 1 College Drive, Room C208, Greenfield, MA*

Respectfully submitted,

Frances Pheeny, Secretary ex officio